MINUTES OF THE MEETING OF THE
BLOOMINGDALE PUBLIC LIBRARY BOARD OF TRUSTEES
AUGUST 12, 2026

I. CALL TO ORDER

The meeting was called to order by President Hoyle at 7:02 p.m.

II. ROLL CALL

Upon roll call, the following Trustees were present in person: Trustees Lauren Dixon, Ben Hoyle, Ken Johnson, Sharon Karpiel, Natalie Valenti and David Whitaker. Absent: Trustee Ashok Dhiman. Also Present: Director Timothy Jarzemsky.

III. PUBLIC DISCUSSIONS

IV. APPROVAL OF AGENDA

The August Board Meeting Agenda was reviewed. Trustee Valenti moved, and Trustee Dixon seconded **the motion**, that the agenda of the August 12, 2026 Regular Library Board meeting be approved as amended. The motion carried by voice vote.

V. APPROVAL OF MINUTES

The minutes of the July Board meeting were reviewed. Trustee Karpiel moved, and Trustee Whitaker seconded **the motion**, that the minutes of the July 8, 2026 Regular Library Board meeting be approved. The motion carried by voice vote.

VI. TREASURER'S REPORT

The Board reviewed the Treasurer's Report. Trustee Johnson moved and Trustee Karpiel seconded **the motion**, that the Board approve the payment of bills for the month of August 2026, in the amount of $168,212.42 and the transfer of approximately $350,000.00 for bills and salaries. The motion carried by roll call vote: AYES: Trustees Karpiel, Johnson, Hoyle, Valenti, Dixon and Whitaker. Absent: Trustee Dhiman.

VII. REPORTS

LIBRARIAN'S REPORT

Attachment C shows the activities for the month of July. On July 8, 28 patrons attended the Reading the Declaration of Independence Across America "Together". This was a special country-wide reading of the Declaration of Independence. Just as the Declaration was read to the people for the first time on July 8, 1776; now, 250-years later, Americans in all 50 States and 16 Territories of the United States read the Declaration of Independence "together" starting at 5pm. Director Jarzemsky shared that BPL will have

VII. REPORTS (Continued)

five hotspots for patrons to check out soon. In late August, BPL will begin marketing the information to the public with a goal of the hotspots being available for checkout early September. BPL installed three new self-checks in July. Two are located upstairs by the Circulation desk and one downstairs in Youth Services. The one downstairs was moved out of the way during the flood by staff and was not damaged. The new self-checks are user friendly and have updated software as our old self-checks no longer had supported software due to age of the equipment being purchased in 2014.

MONTHLY STATISTICS

Attachment D shows the statistics for the month of July.

STANDING COMMITTEES

PERSONNEL – No report.

POLICY – The Board watched a video presented by Bibliotheca on creating an AI policy. The presenting libraries had different approaches to creating a policy and areas of focus. In the future, BPL will send out a staff survey on AI. The Board plans to create an AI policy and review other BPL policies that AI could affect if necessary.

FINANCE – No report.

BUILDING AND GROUNDS – The emergency generator is installed; however, we are currently waiting on parts for the switch gear to complete the installation. Once the switch gear arrives and is installed, then we will test to make sure the generator works by simulating a total power loss to engage the emergency generator.

LIAISON REPORTS

SWAN/RAILS – No report.

VILLAGE – No report.

FRIENDS OF THE LIBRARY- No report.

BIG – Attachment E recaps the BIG meeting from July 23 at the Bloomingdale Township Senior Center. Trustee Whitaker and Director Jarzemsky attended the meeting.

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

FLOOD RECOVERY

Attachment F recaps the flood communication thus far. Pekin Insurance was on site 24 hours after the flood. On July 27th, Bloomingdale was impacted by huge rainfall totals with estimates between 4-5 inches the flood was the result of rain/surface water so unfortunately there is no coverage for the flood damage BPL experienced. Servpro of Carol Stream/ East Bloomingdale was on site within hours of the flood that occurred on July 27. They worked around the clock removing the water and moisture from the library, their services included running fans, dehumidifiers and HEPA air filters for one week. They also removed carpet tiles and drywall that was impacted by the flood. Attachment F shows a copy of their invoice for services already performed in the amount of $64,441.95. Based on the flood discussion, President Hoyle recommended a Flood Committee be created and nominated Ken Johnson and himself to join the committee. Trustee Valenti moved and Trustee Whitaker seconded **the motion**, that the Board approve the Flood Committee as Trustee Ken Johnson and Ben Hoyle. AYES: Trustees Karpiel, Johnson, Hoyle, Valenti, Dixon and Whitaker. Absent: Trustee Dhiman.

REVIEW AND APPROVAL OF CONTRACT FOR REPAIRS OF LIBRARY

The Board reviewed the proposal from AHAL Construction, LLC. AHAL Construction's proposal includes demo, carpentry, flooring, paint, HVAC. AHAL Construction proposal includes all areas that were affected by the flood on July 27: the Youth Services calming room, play area, workroom, staff lounge, room A. BPL has extra new stock carpet that we will use for the calming room. Trustee Whitaker moved and Trustee Dixon seconded **the motion**, that the Board approve AHAL Construction, LLC's contract in the amount of $87,360.00. The motion carried by roll call vote: AYES: Trustees Karpiel, Johnson, Hoyle, Valenti, Dixon and Whitaker. Absent: Trustee Dhiman.

The Board reviewed a proposal from Hallett Movers. Hallett Movers' proposal includes a two-phase plan with a phase three as an option as needed. Phase #1 included a relocation of 14 library shelving units intact and full of books. The collection located on the walls will be removed, stored by Hallett. Phase #2 includes return of shelving units and collections. Phase #3 is optional as needed, including return of wall shelving and collection. Trustee Valenti moved and Trustee Johnson seconded **the motion**, that the Board approve Hallett Movers' contract in the amount of $7,400.00 with an optional phase in the amount of $1,300.00. The motion carried by roll call vote: AYES: Trustees Karpiel, Johnson, Hoyle, Valenti, Dixon and Whitaker. Absent: Trustee Dhiman.

LIBRARY GROVE PRESENCE

Director Jarzemsky and President Hoyle are in communication with the Village of Bloomingdale regarding the Library's presence at The Grove. The goal would be to have low impact presence at the new mall location, "The Grove". The Board inquired about having lockers, a return bin, and an all-weather digital display at the Grove depending on

IX. NEW BUSINESS (Continued)

location offered. Attachment G shows potential costs of the suggested items to have at the Grove.

PER CAPITA GRANT

We received FY25/26 Per Capita Grant for $38,049.40. The Public Library Per Capita Grant assists public libraries in providing library services that meet or show progress toward meeting Illinois library standards. We will use these funds to purchase adult and children's materials.

APPROVAL OF IN- SERVICE ½ DAY CLOSING

We are currently working on lunch options, programs/staff activities. The In-Service programming will enhance our staffs' ability to fulfill our Mission Statement, Customer Service Standards and Long Range Plan. We are also planning the important employee/board milestone award ceremony. All members of the Board are welcome to join us for the day. A detailed agenda/schedule will be provided in the upcoming months. We are requesting the Board of Trustees to authorize the library to close 9-1 p.m. on Friday, November 20; then reopening at 1 p.m. Trustee Karpiel moved and Trustee Johnson seconded **the motion**, that the Board approve Friday, November 20 for the 2026 Staff In-Service Day, reopening the library at 1 p.m. The motion carried by roll call vote: AYES: Trustees Karpiel, Johnson, Hoyle, Valenti, Dixon and Whitaker. Absent: Trustee Dhiman.

APPROVAL OF MINUTES FROM THE EMERGENCY BOARD MEETING 7/29/26

The minutes of the Emergency Board meeting were reviewed. Trustee Whitaker moved, and Trustee Valenti seconded **the motion**, that the minutes of the July 29, 2026 Emergency Library Board meeting be approved. The motion carried by roll call vote: AYES: Trustees Karpiel, Johnson, Hoyle, Valenti, Dixon and Whitaker. Absent: Trustee Dhiman.

X. ANNOUNCEMENTS

President Hoyle thanked Director Jarzemsky and BPL for allowing Lake Park Band Auxiliary to use BPL's parking lot for their car wash fundraiser. They raised more money than they have in the past and they think it was due to our location. The next general election will take place in April 2027, three trustees are up for election and should be on the lookout for further information.

XI. AGENDA BUILDING FOR THE SEPTEMBER MEETING

XII. ADJOURNMENT

Trustee Valenti moved and Trustee Dixon seconded **the motion** to adjourn the August 12, 2026 Library Board meeting at 8:24 p.m. The motion carried by voice vote.

Respectfully submitted, Minutes approved by:

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Secretary President

Date: ___________________

(Minutes recorded by Jamie Schingoethe)